

Evaluation Timeline for 2009-2010 School Year

Steps in Certificated Evaluation Process	Traditional Calendar	Year-Round Calendar
Staff Meeting (1 st 4 wks of pupil attendance)	Sept. 8, 2009 – October 2, 2009	September 8, 2009 – October 2, 2009
Objectives/Assessment Discussion Conference (35 calendar days after school starts)	Oct. 13, 2009	Oct. 13, 2009
Employee Turns in Objectives to Supervisor (10 workdays after conference)	Oct. 27, 2009	Oct. 27, 2009
Supervisor Review of Objectives (Must approve or disapprove within 10 workdays)	Nov. 10, 2009	Nov.10, 2009
Last Day Progress Check/ Remediation Plan FOR PROB 2 (50 work days before summary evaluation report)	Nov. 17, 2009	Nov 2, 2009
Last Day Progress Check/Remediation Plan FOR PROB 1 & Permanent (50 work days before summary evaluation report)	Feb. 10, 2010	Feb. 9, 2010
Summary Evaluation Draft FOR PROB 2 Discussion, meeting, Then final copy (3 rd Friday of February) Due no later than:	February 19, 2010	
Summary Evaluation Draft FOR PROB 1, Permanent, Leave Replacement, Restricted; Discussion, meeting, then final copy (Last workday in April for traditional) Due no later than:	April 30, 2010	May 14, 2010
Evaluation Due to Employee (Not later than 30 calendar days prior to the last day of school)	May 21, 2010	June 21, 2010