

Know Your Rights: End-of-Year Site Access

How much time am I allowed?

- Returning Members:
 - SDEA Members who will be returning to their worksite the following year are allowed one 8-hour day of site access. Additional time may be added with the agreement of the appropriate administrator.
- Members Not Returning to Site:
 - SDEA members who will not be returning to their site, because of transferring and/or job separation, are allowed up to two 8-hour days of site access. Additional time may be added with the agreement of the appropriate administrator.
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Do I have to go to the school site for these end-of-year day(s)?

No, these access days are voluntary. Also, there may be other activities, like collecting books from students or promotion/graduation activities, that are taking place at schools. Those activities are also voluntary.

Can I bring someone to help me?

Members not returning to the site may bring another adult from their same household, who may help with their packing and moving.

Are there health and safety requirements?

- Individuals accessing the sites must ensure they self-screen for COVID-19 symptoms before accessing the worksite. If you have symptoms, you should not access the site.
- Individuals must follow public health guidelines as set out in Attachment A of the MOU.

When will I be allowed to access my worksite?

- SDEA members will be allowed to access the school site the two last workdays (for those not returning), and the last workday for those returning.
- Alternative dates, within the school year, may be approved for the site if needed.

How about if I am not available during the site's access workdays?

SDEA members unable to access their site(s) during the selected access workdays must be given alternative and equivalent access time during the summer break. However, this time will be unpaid.

Where can I find the MOU?

Here is a [link to the new site access MOU](#). Read it for more information about site access that is not covered in this Know Your Rights flyer.