

**SDEA Proposal to SDUSD**  
**November 4, 2014**  
**Article 13: Class Size**

**Section 13.1: DEFINITIONS**

~~13.1.1 “Consultation” as used in the Article is defined as follows: Discussion which provide each party with a meaningful opportunity to materially impact, influence, and shape decisions before they are made. The consultation process is for the purpose of discussion over educationally related subjects, as distinguished from the negotiations process, which addresses legally defined working conditions.~~

~~13.1.1.1. If consultation does not result in consensus as to how to proceed, and/or either party asserts that consultation as defined above has not really occurred, Association and District leadership shall meet to resolve the issues. Each party shall select two representatives for this purpose. If the parties cannot resolve the issues, and upon either party’s request, the following dispute resolution process shall apply:~~

- ~~a. The Association and the District shall each select an individual to serve on a resolution panel; these two individuals shall select a third panel member.~~
- ~~b. All panel members shall possess sufficient knowledge of educational policy, theory, and practices to enable them to make an informed decision on the issues presented.~~
- ~~c. Each party shall make a presentation to the panel, together with relevant documentation, if desired.~~
- ~~d. The panel will issue a recommended resolution in writing. If the parties cannot resolve the issues based on this recommendation, the matter shall be submitted to the Board of Education for final decision.~~
- ~~e. This process shall be implemented as expeditiously as possible in order that necessary decisions are made in accordance with legal time lines and educational necessity.~~

~~13.1.1.2. In any event, the District may take actions of an interim nature prior to completion of the consultation process if necessary to prevent a loss of funding, or to prevent an increased expenditure of district revenues.~~

**Section 13.1: CLASS SIZE REDUCTION GOALS & LCFF GRADE SPAN ADJUSTMENT COMPLIANCE**

The Board of Education and the Association agree that reduction of class size is a primary continuing goal of the District. ~~within the constraints of: (1) financing available, (2) the need to meet all essential goals of school district operations, and (3) the relative priority of class size, salaries, hours, and other conditions of employment within the scope of representation.~~ The Parties share a joint commitment to the goal of lowering class size throughout the District **at every level/subject area** and agree to work together whenever possible to identify and obtain sources of funding for such purposes.

**Section 13.2: ELEMENTARY**

~~13.2.1. Staffing of regular classes at each elementary school will be determined by the following formula:~~

$$\frac{\text{TK – Grade 3 enrollments}}{29.70} = \text{Number of primary grade teachers (Rounded to nearest tenth)}$$

$$\frac{\text{Grade 4 – 6 enrollments}}{32.13} = \text{Number of upper grade teachers (Rounded to nearest tenth)}$$

~~The sum of these two figures will be the number of teachers allocated to a school. When the sum is two tenths (.2) or more above the whole number, another teacher may be allocated.~~

13.2.1 The parties agree that commencing the 2014-15 school year, as a condition of receiving the additional funding grant for the K-3 Grade Span Adjustment (GSA) under the Local Control Funding Formula (LCFF), the District and SDEA must negotiate an annual class size enrollment for each site. Therefore the parties agree that effective July 1, 2014 individual school site averages for TK/ K-3 shall not exceed 25.5 to 1. Classrooms within the same grade level shall have no more than a differential of two (2) students.

13.2.1.a To the extent individual school site class size averages for grades TK-3 would not otherwise meet the requirement of the LCFF, this section constitutes an “alternative annual class enrollment for each school site” within the meaning of the education Code section 42238.02(d)(3)(B), (C), and (D). This section, 13.2.1.a , is only operative during the term of this agreement and upon expiration TK-3 site class size averages shall be 24 to 1.

13.2.2 Grades 4-6 site class size averages shall be thirty-two (32) pupils per classroom and no individual class size shall exceed 34 pupils for more than twenty (20) workdays.

13.2.3 Combination class sizes in grades TK-6 shall be two (2) pupils below the contractual cap or average.

~~13.3.2. Individual kindergarten classes shall not exceed an average of thirty two (32) pupils for the first six (6) school months of the school year, based on the official monthly enrollment reports.~~

~~13.3.3. Individual Grades 1 and 2 classes shall not exceed an average of twenty five and one half (25.5) pupils for the first six (6) school months of the school year, based on the official monthly enrollment reports.~~

~~13.3.4. Individual Grade 3 classes shall not exceed an average of thirty one (31) pupils for the first six (6) school months of the school year, based on the official monthly enrollment reports.~~

~~13.3.5. Grades K-6 classes shall not exceed thirty six (36) pupils for more than thirty (30) calendar days.~~

### Section 13.3: SECONDARY

13.3.1. In addition to certificated personnel assigned to secondary schools for counseling, supervision of students and student activities, special education, and atypical or exceptional circumstances, the basic allocation of certificated personnel units (CPU) for classroom instruction in comprehensive secondary schools shall be not less than:

Middle School or Junior High	Senior High
$\frac{\text{Enrollment}}{28.73} + 2 \text{ CPU}$	$\frac{\text{Enrollments}}{29.13} + 2 \text{ CPU}$

13.5.2 Individual teacher’s academic classes shall be no more than thirty- four (34) pupils each.

13.5.3 Classes in music and business education, may exceed the class size cap established for other academic classes, with a maximum daily contact of no more than 200 pupils.

~~13.5.2. Individual teacher’s academic classes will average no more than thirty six (36) pupils each. Effective July 1, 2012, individual teacher’s academic classes shall be no more than thirty six (36) pupils each.~~

~~13.5.3. When safety or supervision is a problem, or class facilities necessitate, as determined by the District, the classes normally will average no more than thirty two (32) pupils each. Classes in music, business education, and physical education may exceed the average size established for other classes.~~

13.5.4. Secondary schools having counselor(s) assigned to pupil supervision one (1) hour or more per day on a regular basis shall not count such time as part of the counseling time under the District's formula for allocating counselors.

- 13.5.5 Following the second school month of the traditional school year, the Contract Administration Committee shall be provided with a monthly report of all academic classes exceeding ~~forty (40)~~ **thirty-four (34)** students the purpose of receiving this data shall be to plan for future negotiations and, if possible, to develop recommended solutions to outstanding class size problems.
- 13.5.6 Secondary physical education classes (excluding athletic periods) shall average no more than fifty (50) pupils ~~per period over a four (4) month period.~~ Following the second school month of the traditional students' school year, the Contract Administration Committee shall be provided with a monthly report of all secondary physical education classes (excluding athletic periods) exceeding fifty (50) students. The purpose of receiving this data shall be to plan for future negotiations and, if possible, to develop recommended solutions to outstanding class size problems.

**Section 13.6: CASELOADS FOR SCHOOL NURSES, DISTRICT COUNSELORS AND ~~SECONDARY IN-SCHOOL COUNSELORS~~**

The District recognizes the positive contribution school nurses, district counselors, and in-school counselors make to the instructional program. The District shall staff school sites based on the following formulae. ~~Before these formulae are modified, the District will consult with the Association.~~ **Nurses and Elementary Counselors assignments shall be based on the following allocations**

13.6.1. School Nurses.

<u>Actual Enrollment</u>	<u>Days Per Week</u>	<u>Position Equivalent</u>
1 – 592	1.0	.20
593 – 1,185	2.0	.40
1,186 – 1,774	3.0	.60
1,775 – 2,366	4.0	.80
2,367 and Above	5.0	1.00

<u>Actual Enrollment</u>	<u>Days Per Week</u>	<u>Position Equivalent</u>
<u>1-500</u>	<u>1.0</u>	<u>.20</u>
<u>501-1000</u>	<u>2.0</u>	<u>.40</u>
<u>1001-1500</u>	<u>3.0</u>	<u>.60</u>
<u>1501-2000</u>	<u>4.0</u>	<u>.80</u>
<u>2001 and Above</u>	<u>5.0</u>	<u>1.00</u>

**No nurse shall be assigned to more than 3 sites. Additional nursing shall be provided based on acuity (student and site need).**

13.6.2. ~~District~~ **Elementary** Counselors.

<u>Actual Enrollment</u>	<u>Days Per Week</u>	<u>Position Equivalent</u>
1 – 493	1.0	.20
494 – 726	1.5	.30
727 – 960	2.0	.40
961 – 1,195	2.5	.50
1,196 – 1,429	3.0	.60
1,430 – 1,663	3.5	.70
1,664 – 1,896	4.0	.80
1,897 – 2,131	4.5	.90
2,132 and Above	5.0	1.00

<b>Actual Enrollment</b>	<b>Days Per Week</b>	<b>Position Equivalent</b>
<u>1-750</u>	<u>2</u>	<u>0.4</u>
<u>751-1,200</u>	<u>3</u>	<u>0.6</u>
<u>1,201-1,650</u>	<u>4</u>	<u>0.8</u>
<u>1,651 and Above</u>	<u>5</u>	<u>1</u>

No Elementary Counselor shall be assigned to more than 3 sites. Additional counseling shall be provided based on acuity (student and site need).

13.6.3. ~~In-School~~ Secondary Counselors.

Secondary School Counselors assigned to a comprehensive middle or high school shall be limited to one (1) site. Secondary Counselors shall be allocated based on the counselor/pupil caseload set below in 13.6.3.1. Any portion thereof over the allocation number shall result in a full time counselor assignment.

- 13.6.3.1 Total Enrollment/481 (Middle Schools)
- Total Enrollment/459 (Senior High)

13.6.4 Acuity is defined as, but not limited to, the number of students with medical needs (hemophilia, feeding tubes, catheters, asthma, etc.), IEPs, ISHPs, SSTs, BSPs, Crisis response, etc., as determined by the SGT. Acuity refers to the amount of time and resources that a particular student requires nurses and counselors to spend with them in order to provide necessary care and support.