

**SIDELETTER AGREEMENT
BY AND BETWEEN
SAN DIEGO UNIFIED SCHOOL DISTRICT
AND
SAN DIEGO EDUCATION ASSOCIATION**

SDEA Operated Professional Development and Workshop Presenters
May 9, 2019

San Diego Unified School District ("District") and San Diego Education Association ("SDEA"), hereafter referred to as the "Parties", agree to the following:

1. The Parties agree to designate the May and November Contract Administration Committee ("CAC") meetings to review potential SDEA-sponsored professional development for approval of salary credit.
 - a) Professional development approved at the May CAC will be entered in Electronic Registrar Online ("ERO") by the start of the following school year. Professional development approved at the November CAC will be entered in ERO the following January.
 - b) Professional development that has been previously approved and will be offered again in a subsequent year without changes to the materials will be confirmed through the CAC but does not need to be re-evaluated.
2. After completion of approved SDEA-sponsored professional development, the SDEA Executive Director will submit a memorandum to Human Resources verifying the hours worked by the presenter (if the presenter is a SDEA unit member employed by the District) and attach the sign-in sheet for verification of attendees.
 - a) Presenters who are SDEA unit members employed by the District will have hours reported in the District's Time and Labor module by Human Resources.
 - b) Human Resources will verify salary credit for attendees.
 - c) All applicable salary rules and timelines in the Collective Bargaining Agreement apply to application of coursework for credit.
3. SDEA-sponsored professional development presenters who are SDEA unit members employed by the District will be paid an amount equal to the workshop presenter rate outlined in the Collective Bargaining Agreement.
4. Payroll will create a separate time reporting code, SDEA-Sponsored Workshop Presenter Time Reporting Code, for District employees presenting SDEA-sponsored professional development.

For the District:

K Borden 5/9/19

Kisha Borden
President, SDEA

Date _____

Joseph M. Webb 5-9-19

Jessica Falk Michelli Date
Executive Director, Labor Relations

HA 5/9/19

Abdul Sayid
Executive Director, SDEA

Date

Shede 5/9/2019

Acacia Thede Date
Chief Human Resources Officer