



DATE: 05/08/24

Site-based and centralized SPED Staff Rights/Responsibilities regarding Unilateral PPPSS

- Unilateral PPPSS Defined:
 - The parent enrolls their child in a private school because they are not in agreement with our offer of FAPE, and wants the district to pay for this placement **OR** a student is placed in a private school through a due process settlement agreement.
- Standard PPPSS Defined:
 - The parent has enrolled their child in a private school and we have assessed them through an initial or triennial. The parent agrees with the offer of FAPE and remains enrolled in the private school.
- Assessments for Unilateral PPPSS are to be assigned to District managed PPPSS assessment teams per 29.1.8.2 in SDEA Contract.
- Unilateral PPPSS are still enrolled in district schools because parents have refused the district's offer of FAPE. Students are assigned to the caseloads of site-based case managers and therefore site-based case managers are responsible for case management of Unilateral PPPSS including writing IEPs and coordinating and attending regular IEP meetings with families to discuss the offer of FAPE.
- Site-based SPED staff are not responsible for SAI/services while students remain a Unilateral PPPSS because the offer of FAPE has already been made.
- District managed PPPSS assessment teams will conduct **all** off-site assessments and/or observations at private schools and will write the first draft of the assessment report for the IEP. Site-based SPED teams will work with district managed PPPSS assessment teams to finalize 1) the assessment reports to align with their school's unique practices and 2) the IEPs including the offer of FAPE.
- District managed PPPSS assessment teams will attend IEP meetings when assessment reports are presented.
- Site-based teams are responsible for completing the IEP document as well as the provision of FAPE at the IEP meeting.

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